

JOB DESCRIPTION



Refugee Consortium of Kenya

TITLE:	PROTECTION MONITOR, 1 POSITION: MALINDI (1)
DEPARTMENT	LEGAL AID AND GOVERNANCE (LAG)
LOCATION	MOMBASA
REPORTING LINES: Post holder reports to: Project Officer (LAG) Staff reporting to this post: None	
RCK Vision: A just and inclusive society for all displaced and host populations. RCK Mission: To protect and promote the well-being, voice, and dignity of the displaced and host populations. JOB PURPOSE: This position emphasizes protection, collaboration and the delivery of basic paralegal services in various community settings. The primary goal is to ensure the protection of individuals within the community from arbitrary arrest and gender based violence.	



KEY RESPONSIBILITIES:

- To conduct weekly monitoring and reporting along their terms of reference to identify individual or group-related challenges affecting refugees and asylum seekers.
- To carry out immediate interventions on cases and/or gathering the necessary information and referring the matters to RCK.
- Submitting weekly and monthly monitoring reports.
- Conducting case interviews and obtaining biographical and demographical information on refugees and asylum seekers as instructed by the Project Officer.
- Identifying vulnerable clients and referring the cases falling within RCK's mandate.
- Accompanying vulnerable clients to different areas such as the police station or court where there is need.

- Participating in ongoing projects in the other programmes, such as the advocacy capacity building workshops.
- Mobilizing for community sensitization forums and other forums as directed.
- Participating in RCK's awareness forums and disseminating information to other refugees, asylum seekers and hosts in the community.
- Carrying out any other duty as may be advised from time to time.



QUALIFICATIONS & EXPERIENCE:

- 1) A high school certificate. Knowledge of English and Kiswahili is an added advantage.
- 2) Must be a registered refugee/asylum seeker or Kenyan citizen residing within the area specified above.
- 3) Must have community leadership and mobilization skills.
- 4) Must have a basic understanding of the Kenyan legal system.
- 5) Possess good report writing skills.
- 6) Experience with NGO or related environment is an added advantage.

Behaviour Competencies:

- *Professionalism:* Ability to keep client information confidential.
- *Communication:* Strong interpersonal and communication (written, spoken and presentational) skills. Proficiency in English or Kiswahili.
- *Teamwork:* Ability to establish and maintain effective working relations with people of different national and cultural backgrounds with respect for diversity and to exercise diplomacy, flexibility and assertiveness.

Interested applicants who meet all the above requirements are invited to submit their applications through the following link: <https://recruitment.rckkenya.org/Login>

Applications must be received no later than 5:00 p.m. on Monday, 9th March 2026, and will be reviewed on a rolling basis.

Please note that only shortlisted candidates will be contacted.

Registered refugees residing within the area specified above are highly encouraged to apply.

RCK is an equal opportunity employer.

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